



# HEMPFIELD SCHOOL DISTRICT KINDERGARTEN ORIENTATION 2022-2023

LANCASTER COUNTY, PENNSYLVANIA

## WHAT FAMILIES NEED TO KNOW

### HOURS & TRANSPORTATION

- Morning Kindergarten 9:00 a.m. - 11:45 a.m.
- Afternoon Kindergarten 12:45 p.m. - 3:30 p.m.

Children in the morning session may enter school at 8:40 a.m. Students should not arrive prior to this time as adult supervision is not provided. Children in the afternoon session should not arrive more than five minutes before the opening of the session, since there is no supervision before 12:40 p.m.

Families are responsible for transporting children one way. Buses will pick up morning students in the morning and transport them to school. Families are responsible for providing transportation home from the morning session. Families of students assigned to the afternoon session are responsible for transporting their child to school. Buses transport these students home in the afternoon.

Please make sure that a reliable person takes your child to the bus stop or meets your child at the bus stop. Students may only use the bus and bus stop to which they are assigned. Contact the Transportation Office, (717) 898-5606, if you have additional questions.

### ATTENDANCE & ABSENCES

Attendance and punctuality are important and necessary for the learning process to be effective. Children will learn that school is “their job” and that they have something important to do.

If your child is absent from school, send a dated note to the teacher that clearly states the student name, student number, date of absence, and the parent/guardian signature, within three days following an absence. Please be sure your child knows to turn the note in to his/her teacher right away. Notes received later than three days will result in an unexcused absence. If you will be taking your child away for an extended time, a pre-approved absence form needs to be secured in advance either from the school office or online from the district website.



### SCHEDULED EARLY DISMISSALS

Throughout the school year, there will be days when early dismissals are scheduled. On these days, kindergarten sessions operate on the following modified schedule:

	1:00 p.m. DISMISSALS	1:30 p.m. DISMISSALS
A.M.	9:00 a.m. – 10:40 a.m.	9:00 a.m. – 10:50 a.m.
P.M.	11:20 a.m. – 1:00 p.m.	11:40 a.m. – 1:30 p.m.

### DELAYED OPENINGS

When school is delayed two hours due to inclement weather, kindergarten sessions operate on the following schedule:

2 HOUR DELAY	
A.M. Session	11:00 a.m. – 12:55 p.m.
P.M. Session	1:35 p.m. – 3:30 p.m.

**Please note:** *If we experience the need for a school closing or a two-hour delay on the morning of a regularly scheduled early dismissal day, the early dismissal day will be cancelled and rescheduled on a different date. Families will be notified of any rescheduled dates as soon as possible after a decision has been made.*



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## VISITORS & SAFETY

The safety and security of our students is of utmost importance. Visitors to our schools check-in using an electronic system. A valid driver's license/photo ID is requested. After scanning the ID, the system prints a date stamped sticker, complete with photo, which the visitor must wear throughout the building.

## VOLUNTEERS & CLEARANCES

The Hempfield School District welcomes individuals who are interested in volunteering. A volunteer is a person who services the district without compensation on a planned, approved, and regular basis.

All volunteers are required to submit three clearances to the Human Resources Office prior to volunteering. This includes the PA State Police Criminal History Check (PATCH), the PA Child Abuse History Clearance, and the FBI Criminal Background check. Once clearances are received, they will remain in effect for five years at which time they will expire according to Act 153 of PA state law and new clearances must be obtained.

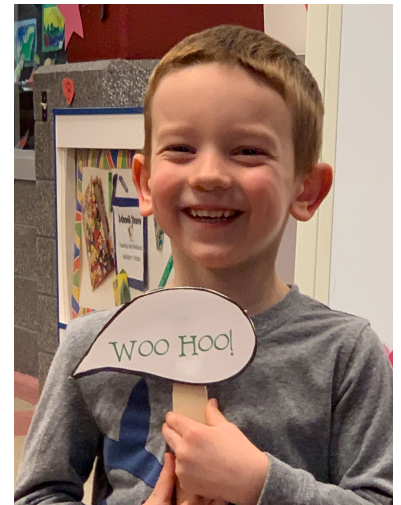
Please refer to our website at [www.hempfieldsd.org/humanresources](http://www.hempfieldsd.org/humanresources) for information about applying for clearances.

## FOOD SERVICES

Students who attend morning kindergarten can eat breakfast in the school cafeteria. To view the school menu, please visit [www.hempfieldsd.org/menus](http://www.hempfieldsd.org/menus). You can also access information about meal prices and payment options, or apply for free or reduced meal prices.

## REGISTER FOR KINDERGARTEN

1. Create an account by visiting [www.hempfieldsd.org/kindergarten](http://www.hempfieldsd.org/kindergarten)
2. Call the Student Services Office, (717) 459-9009, to schedule a registration meeting. Please bring:
  - Child's birth certificate
  - Proof of residency
  - Immunization records
  - Parent/Guardian photo identification
3. Attend Kindergarten Orientation Night.



**FOR MORE INFORMATION:**

[www.hempfieldsd.org/kindergarten](http://www.hempfieldsd.org/kindergarten)

## CONTACT INFORMATION

District Administration Office  
Student Services Office

(717) 898-5564  
(717) 459-9009

Centerville Elementary School  
East Petersburg Elementary School  
Farmdale Elementary School  
Landisville Primary Center  
Mountville Elementary School  
Rohrerstown Elementary School

(717) 898-5575  
(717) 569-1211  
(717) 898-5595  
(717) 898-5519  
(717) 285-5501  
(717) 299-7126